

**Draft Minutes of
BRIDGE PARISH COUNCIL MEETING**

Minutes of the meeting held on Thursday 14th June 2007 in Bridge Village Hall

Present; Cllrs Edmonds(Chairman), Beesty, Beinder, Corfield, Esdale, Gulvin, Lewis and Wilmshurst.

- 20/07-8. Apologies for absence;** There were apologies for absence from Cllr Hill.
- 21/07-8. Declaration of Interest & Lobbying on agenda items.** There were no declarations of interest made.
- 22/07-8.** The minutes of the Parish Council meeting held on 10th May 2007 were confirmed as a true record and signed by Cllr Esdale.
- 23/07-8. Disposal of business from the last meeting**
- a. **Recreation ground –** Cllr Esdale reported that the new roundabout would be installed within the next two weeks.
It was planned that more wildflowers would be planted in the Autumn.
Nothing further had been heard from the proposed Bridge Cricket Club which had previously applied to use the ground.
- b. **The Mill Centre-** There had been no further response from Canterbury City Council regarding the lease of the Centre, which expires in July. It was agreed the Clerk would contact the Senior Surveyor to ascertain the current situation.
Action; Clerk
- c. **Youth Shelter –** Cllr Beesty presented the results of the questionnaire which had been delivered to residents living round the recreation ground. The results showed that in principle the majority of respondents believed provision of the shelter was the right thing to do but there was some doubt as to whether the recreation ground was the right location. No other suitable location had been suggested. It was agreed that formal approval for the shelter would be an agenda item for July. Meanwhile the Clerk would find out whether grants were still available for the purchase of the shelter and whether planning permission was required. Cantley Estates would also be asked for permission to erect the shelter.
Action; Clerk
- d. **Affordable Housing –** Cllrs Esdale and Edmonds reported on the village information event. It was noted that so far there had been a low number of submissions of application forms from residents. It was agreed to discuss how to publicise the need for people to register with Canterbury City Council Housing Department and to submit application forms at the next meeting of the parish council. It was also agreed to use the September Newsletter to publicise this
- e. **Higham Lane –** There had been no reply from NALC to the letter setting out the difficulty over getting this privately owned road repaired and asking how this might be resolved. It was agreed that the Clerk would follow this up if no reply had been received within the next month.
Action; Clerk

24/07-8 Reports from Representatives to Outside Bodies

There were no reports from representatives to outside bodies

25/07-8 Notice of proposed work to trees in a Conservation Area

The following proposals were noted;

Sharnwood, Bridge Hill, Bridge,

Reduce one limb of holm oak close to house blocking light from garden by approx. 50%

Bourne Lodge, Bridge Hill, Bridge

Trim back holly and tri, top growth to previous cutting point

Reduce top of adjacent holly

Trim back any foliage of spindleberry near to neighbour's boundary line

Selectively reduce back large secondary limb of yew tree to fork, in line with neighbour's boundary on right side of rear garden. Trim back any other growth and fade out as required. Trim low growth on garden side. **Action; Clerk**

26/07-8 Matters for Discussion and Action

- a) **Standards Board Code of Conduct** – The Parish Council formally adopted the Standards Board for England Code of Conduct of May 2007 and agreed to opt in to the Parish Council amendment at para 12.2. **Action; Clerk**
- b) **Mansfield Court** The council decided to refuse the request from Mrs Williams, Warden of Mansfield Court, for financial assistance to erect a fence on the recreation ground side of Mansfield Court.
- c) **Bridge Parish Plan Review** – Section 1. It was agreed to investigate the possibility of providing a basketball hoop for the recreation ground **Action; Cllr Gulvin**
Section 12. It was agreed to consult with Rev Rowlands, who has some experience in this matter, to explore how 'learner driver' lorries might be prevented from using the village streets for driving lessons. **Action; Cllr Edmonds**
- d) **System of Internal Audit Control and Statement on Internal Control** – The parish council financial risk assessment document was reviewed and revised and the Statement on Internal Control was signed by the Chairman and Clerk. **Action; Clerk**
- e) **On the Nail** – It was agreed to contribute £100.00 to the Parochial Church Council towards the production expenses for 'On the Nail'. **Action; Clerk**
- f) **Paper Folding Machine** – It was agreed to buy a paper folding machine for use by the parish council and community groups. As the council was of the opinion that this expenditure satisfied the requirements of Section 137 of the Local Government Act of 1972, the expenditure of £150.00 + vat was authorised under this provision. **Action; Cllr Esdale**
- g) **Canterbury City Council Development Control Dept procedures** – It was proposed that Canterbury City Council be asked to change the procedures at Development Control meetings to allow representatives of parish councils to speak for longer than 3 minutes and to speak last. It was suggested that a time limit of five minutes would be fair as the council usually represented parishioners' views. It was agreed that Cllr Wilmshurst would raise this issue, if possible under Any Other Business, at the next meeting of the Canterbury Branch of the KAPC in July and that the Clerk would write to other parish clerks in the Canterbury District seeking the support of other parish councils for this change. **Action; Cllr Wilmshurst, Clerk**
- h) **Bridge in Bloom** – Cllr Edmonds reported that the competition would take place in July and a notice to this effect would be appearing in 'On the Nail'. Judging would take place at the end of July. **Action; Cllr Edmonds**
- i) **Joint Traffic Working Committee** – It was agreed to participate in the proposed joint Traffic Working Committee with Littlebourne and Bekesbourne-with-Patrixbourne Parish Councils. Cllr Esdale volunteered to represent Bridge. **Action; Cllr Esdale**
- j) **Sycamore trees on Recreation Ground** – Cllr Lewis offered to investigate what needed to be done in regard to the trees and to take any necessary action. **Action; Cllr Lewis**
- k) **Old Street Name Project** – It was agreed that the Clerk would ask the City Council to repair the street sign in Conyngham Lane and request permission for an additional sign to be appended to the street name posts. The Clerk would also arrange for the supplier to provide estimates for small signs to be added to Brewery Lane and Conyngham Lane signs giving their original names. **Action; Clerk**
- l) **Pheasants' Croft, Patrixbourne Rd Bridge-** Cllr Corfield reported on the apparent non-compliance of application CAT06/0007/BRI at Pheasants' Croft. Jon Lambourne of Canterbury City Council would take action in the Autumn once the nesting season was over as lack of compliance with the order had meant that re-growth was prevented. Cllr Corfield would monitor the situation. **Action; Cllr Corfield**

27/07-8 Correspondence – Noted.

28/07-8. It was noted that the sum of £1,500.00 would be transferred this month between the two accounts held by Bridge Parish Council. **Action; Clerk**

29/07-8. The following items were authorised for payment; (note that 2 signatures are required on the invoice, cheque stub and cheque)

Payee	Amount	Purpose
Christobel N Seath	£585.28	Clerk's Salary and office allowance –May 2007
Canterbury City Council	£758.02	£645.12 + £112.90 vat Delivering Youth Services 1/107 to 27/3/07 (6 sessions)
Barbara Beinder	£75.95	£68.29 + £7.66 vat Supplies for wild flower meadow project
Clifford Construction Ltd.	£198.03	Completion of bus shelter works £168.54 + £29.49 vat
Christobel Seath	£13.60	Travel expenses Clerks' Information Day Lenham 34 miles @ 40p per mile

30/07-8. Any other business

- a. **Premises Application, Red Lion, Bridge-** It was agreed that Cllr Esdale would speak on behalf of Bridge Parish Council at the Licencing Board hearing on 25th. June at the Guildhall, Canterbury.
Action; Cllr Esdale
- b. **Chairman's Information Day, 14th July –** It was agreed that Cllr Edmonds would attend the KAPC Chairman's Information Day at Lenham on 14th. July
Action; Cllr Edmonds, Clerk

The meeting closed at 9.28pm.

The next meeting of Bridge Parish Council will be on Thursday 12th. July 2007 at 7.30 pm in Bridge Village Hall.